

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR:Geoffrey L. Hill.....
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)..... 18361H

FOR ALLOWANCES FOR THE MONTH OF: July 2018

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
4 th July			Town Hall, Council Chamber	Maidenhead Development Management		2.3	
11 th July			Town Hall Council Chamber	Borough Wide Development Management Panel		2.3	
19 th July			Town Hall Council Chamber	Full Council		2.3	
24 th July			Town Hall Winton Room	Discuss propositions for Maidenhead Community Centre	Barbara Dickinson / Russell O'Keefe	2.3	
						9.2	

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO*
*Please delete as appropriate

Signature of Member: ...Geoffrey L. Hill.....

Date... 1st Aug 2018

For Office Use Only							
Democratic Services:	Authorised for Payment	[Redacted]			Date:	27/7/18	
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:		

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Geoffrey L. Hill.....
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)..... 18361H

FOR ALLOWANCES FOR THE MONTH OF: June 2018

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR	PUBLIC TRANSPORT (Receipts must be attached)
						Mileage	
11 th June			Town Hall, Des 1	Meeting with Officers & residents	Ben Smith, Neil Walter	2.3	
13 th June			Town Hall, Des Suite	Borough Wide Development Management		2.3	
20 th June			Town Hall Rm2, Zone C	TPO Discussions on Maidenhead Golf Course	Jenifer Jackson, David Scott	2.3	
22 nd June			Council Chamber Maidenhead	Taxi Licensing Appeal		2.3	
						9.2	

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO*
 *Please delete as appropriate

Signature of Member: ... Geoffrey L. Hill.....

Date... 1st July 2018

For Office Use Only					
Democratic Services:	Authorised for Payment:		Date:	27/7/18	
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date: